

Southside Area Funds Request Form

SOUTHSIDE AREA MONTHLY FUNDS REQUEST

“... directly responsible to those they serve.”

This form must be completed to receive any funds from the Southside Area Checking Account. All fund requests must be approved by the Southside Area. Available budgeted monies are dispersed only with budget request forms. Checks are written during Area Service and while the Southside Area is meeting electronically, checks are mailed out within a week.

Name/Subcommittee

Checkboxes *

- Secretary Supplies
- PR Copy and Printing
- H&I Literature Supplies
- Telephone Cards
- Activities – Food/Rent
- Regional – Food, Hotel, Mileage
- Policy Expense
- ASC Expenses
- Meeting Lists
- Other

Check Payable to: *

Email

Phone Number *

Date of the Event / Date Needed:

All funds requests must be submitted prior to Area Service in order to be approved at area

Description *

Please detail what these funds requested will be used for.

Activity Details: *

Please include details such as an itinerary including the DATE and LOCATION of the event, a TIMELINE, possible 7th TRADITION provisions, anticipated expenses and anticipated income.

Amount Requested *